

**Report for ACTION by the Health & Wellbeing Board**

Item Number:



<b>Contains Confidential or Exempt Information</b>	No
<b>Title</b>	Joint Working Protocol
<b>Responsible Officer(s)</b>	Alison Alexander, Strategic Director of Children's Services
<b>Contact officer, job title and phone number</b>	Hilary Hall, Service Leader – Strategic Commissioning & Practice Improvement
<b>Member reporting</b>	Councillor Bicknell, Lead Member for Children's Services
<b>For Consideration By</b>	Health & Wellbeing Board
<b>Date to be Considered</b>	Tuesday 16 December 2014
<b>Implementation Date if Not Called In</b>	Ongoing
<b>Affected Wards</b>	All
<b>Keywords/Index</b>	

**Report Summary**

This report seeks the Health & Wellbeing Board's input and agreement to a joint protocol between the four partnership boards working with children, young people and their families.

**If recommendations are adopted, how will residents benefit?**

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
1. Better clarity and understanding about the respective roles of the four partnership boards leads to better co-ordination and partnership working which adds value and avoids duplication.	Ongoing

**1. Details of Recommendations**

**RECOMMENDATION:** That the Health & Wellbeing Board agree the attached protocol.

**2. Reason for Recommendation(s) and Options Considered**

- 2.1. There are four main Partnership Boards – the Local Safeguarding Children Board (LSCB), Health and Wellbeing Board, Children and Young People's Partnership Strategic Board and the Adult Safeguarding Partnership Board – in the Borough whose objective impact on children, young people and their families. The draft protocol, attached at Appendix 1, seeks to clarify the roles of each of the Boards and how they work together to achieve better outcomes for children and young people in the local area.
- 2.2. Children, young people and their families will benefit from the adoption of this protocol as the Boards become sharper, more focussed and better equipped to meet their identified needs.
- 2.3. Ofsted will expect such a protocol to be in place when they inspect the LSCB as part of the single inspection.
- 2.4. The protocol has been agreed by the LSCB and the Children & Young People's Partnership Strategic Board and will be going to the Safeguarding Adults Partnership Board in January 2015.
- 2.4. Elsewhere on this agenda is an item on child sexual exploitation which is an example of an area of work which cuts across all four boards and where the protocol would operate. Members may wish to consider and amend the protocol in the light of the discussions around this item.

### **3. Key Implications**

- 3.1. The protocol brings clarity on the roles of the different partnership boards and how they can work together more effectively in the future.

### **4. Financial Details**

- 4.1. There are no financial implications within this report.

### **5. Legal Implications**

- 5.1. There are no legal implications within this report.

### **6. Value For Money**

- 6.1. The protocol aims to improve partnership working which will, in turn, improve outcomes for children and young people in the Royal Borough. It should, therefore, contribute to avoiding duplication and providing value for money.

### **7. Sustainability Impact Appraisal**

- 7.1. None.

### **8. Risk Management**

- 8.1. None.

### **9. Links to Strategic Objectives**

- 9.1. The protocol contributes to the following strategic objectives of the Council:

### **Residents First**

- Support Children and Young People
- Encourage Healthy People and Lifestyles
- Work for safer and stronger communities

### **Delivering Together**

- Deliver Effective Services
- Strengthen Partnerships

## **10. Equalities, Human Rights and Community Cohesion**

10.1. No Equality Impact Assessment (EQIA) undertaken.

## **11. Staffing/Workforce and Accommodation implications:**

11.1. There are no staffing/workforce or accommodation implications within this report.

## **12. Property and Assets**

12.1. There are no property or asset implications within this report.

## **13. Any other implications:**

13.1. There are no other implications within this report.

## **14. Consultation**

14.1. The attached protocol has been discussed and agreed by the LSCB and the Children & Young People's Partnership Strategic Board.

## **15. Timetable for Implementation**

15.1. The attached protocol has been agreed by the Local Safeguarding Children's Board and the Children & Young People's Partnership and will be going to the Safeguarding Adults Partnership Board in January 2015.

## **16. Appendices**

Appendix 1 - Protocol Agreement setting out the relationship between Windsor & Maidenhead Local Safeguarding Children Board (LSCB), Safeguarding Adults Partnership Board (SAPB), the Health and Wellbeing Board (H&WB) and Children & Young People's Partnership (CYPP)

## **17. Background Information**

17.1. None.

## **18. Consultation (Mandatory)**

<b>Name of consultee</b>	<b>Post held and Department</b>	<b>Date sent</b>	<b>Date received</b>	<b>See comments in paragraph:</b>
<b>Internal</b>				

Alison Alexander	Director of Children's Services	19 Nov 2014	22 Nov 2014	
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### Report History

<b>Decision type:</b>	<b>Urgency item?</b>
Non-key decision	No

<b>Full name of report author</b>	<b>Job title</b>	<b>Full contact no:</b>
Deborah Maynard	Children & Young People's Commissioning and Partnership Manager	01628 796541

## **Protocol Agreement setting out the relationship between Windsor & Maidenhead Local Safeguarding Children Board (LSCB), Safeguarding Adults Partnership Board (SAPB), the Health and Wellbeing Board (H&WB) and Children & Young People's Partnership (CYPP)**

### **1 INTRODUCTION**

- 1.1. This document sets out the expectations of the relationship and working arrangements between Windsor and Maidenhead's Local Safeguarding Children Board (LSCB), the Safeguarding Adults Partnership Board (SAPB), the Health and Wellbeing Board (H&WB) and the Children & Young People's Partnership Strategic Board (CYPP). It covers their respective functions and arrangements to secure effective co-ordination and coherence between the Boards in order to achieve better outcomes for children and young people.
- 1.2. The four Boards have formally agreed to the arrangements set out in this document which takes into account relevant national guidance and legislative requirements.

### **2 STATUTORY FRAMEWORK FOR THIS PROTOCOL**

2.1 The statutory framework within which this protocol operates is:

- Section 10, 11, 13 and 14 of the Children Act 2004
- Local Safeguarding Children Board Regulations 2006/2010
- Working Together to Safeguard Children 2013
- Health and Social Care Act 2012
- Apprenticeship, Skills, Children and Learning (ASCL) Act 2009
- Care Act 2014

	<b>Statutory framework</b>	<b>Role</b>
Windsor and Maidenhead Local Safeguarding Children Board (LSCB)	The LSCB is a statutory partnership under the Children Act 2004 with statutory guidance on making arrangements to safeguard and promote the welfare of children. It has responsibility for agreeing how relevant local organisations will co-operate to achieve this.	W&M LSCB's role is to monitor and evaluate the effectiveness of local arrangements for safeguarding children and young people and promoting their welfare. This includes scrutinising and challenging partner organisations on their safeguarding arrangements.
Health and Wellbeing Board (H&WB)	Health & Wellbeing Boards were established under The Health & Social Care Act 2012 to improve the health and wellbeing of the local population and reduce health inequalities. The Board operates under a Joint Health and Wellbeing Strategy, based on the local Joint Strategic	The H&WB acts as the high level strategic planning partnership to develop the provision of integrated health and social care services in the Royal Borough. The H&WB is established to oversee the health improvement and well-being of all those who live and work in the Royal

	<b>Statutory framework</b>	<b>Role</b>
	Needs Assessment, which identifies key priorities where working together can make a real difference in promoting the health and wellbeing of local people.	Borough and reduce health inequalities.
Safeguarding Adults Partnership Board (SAPB)	The SAPB operates under The Care Act 2014 which sets out the statutory framework for adult safeguarding. The SAPB is a multi agency body overseeing the strategic responses to safeguarding adults.	The SAPB develops shared strategies and reports progress to local communities.
Children and Young People's Partnership Strategic Board (CYPP)	Although statutory guidelines have been removed, the Children and Young People's Partnership continues to work together as an effective strategic partnership, ensuring that the lives of children and young people are improved by the commissioning and delivery of better services, including for their health and wellbeing and safety.	The CYPP leads and gives clear strategic to the delivery of the Outcomes Framework which has been developed to meet local identified need. The CYPP secures the engagement of relevant partners and then holds them to account.

### **3 SHARED PRINCIPLES**

#### 3.1 The Boards have agreed these shared principles:

- The Boards share a commitment to a strategic approach to understanding needs of, and improving outcomes for, children, families, and adults. Actions to achieve this will include analysis of data and effective engagement with frontline practitioners, with children and young people and their families.
- The Boards will work together to minimise the duplication of reports and actions and to ensure that there are no unhelpful strategic or operational gaps in policies, protocols, services or practice.
- The Partnerships are committed to developing a joined up approach to understanding the effectiveness of current services and identifying priorities for change, including where services need to be improved, reshaped or developed.
- All four Boards will work together to provide constructive challenge to one another and partners.

### **4 SHARED DELIVERY**

#### 4.1 It is acknowledged that the Boards will have similar priorities for children and young people and in the course of their work, each Board is likely to contribute to the

identification and delivery of priorities from each other's strategies and work plans. All four Boards are committed to ensure that their respective responsibilities and work are fully understood and informed. The inter-connectedness of senior representation on all four Boards ensures that issues are addressed in the most appropriate place.

- The Independent Chair of the LSCB and SAPB is a co-opted member of the Health and Wellbeing Board and the Children and Young People's Partnership Strategic Board.
- The Director of Children's Services is a member of the LSCB, the H&WB and Children and Young People's Partnership Strategic Board.
- The Director of Adults and Community Services is a member of the SAPB and the Health and Wellbeing Board and is represented by the Head of Public Health on the CYPP.

- 4.2 In formulating the Health and Wellbeing Strategy and priorities, the Health and Wellbeing Board will take specific steps to ensure that they have taken account of the need to secure the safety and well-being of children and young people at risk of abuse or neglect and of vulnerable adults. It will do this by:
- Considering the annual reports of the LSCB and SAPB as items on its agenda.
  - Seeking the views of the LSCB and SAPB in drawing up its H&WB strategy and priorities.
- 4.3 The LSCB and SAPB will take account of the work and priorities of the H&WBB by:
- Considering the Health & Wellbeing Strategy and priorities at meetings of the Boards.
  - Determining how actions to support the Strategy can be included within the annual business plans.
  - Taking an active part in consultations that the Health and Wellbeing Board may undertake to inform its strategic priorities.
- 4.4 The Children and Young People's Partnership will formally consult the LSCB, SAPB and Health and Wellbeing Board on the development and revision of its Outcomes Framework and ensure that the priorities within it reflect the actions within those business plans.
- 4.5 Any particular issues or concerns raised by one Board for consideration by any of the other Boards will be scheduled onto the next appropriate agenda for consideration.

Signed:

**Terry Rich**  
Independent Chair – Local  
Safeguarding Children  
Board and Safeguarding  
Adults Partnership Board

**Councillor Coppinger**  
Chair – Health and  
Wellbeing Board

**Alison Alexander**  
Chair – Children and  
Young People’s  
Partnership Strategic  
Board